

# Lake Padgett Estates Riding Club, Inc.

## By-Laws

adopted 2006

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BY - LAWS  
OF  
LAKE PADGETT ESTATES RIDING CLUB, INC.

adopted February 2006

Article One : Organization

The name of this organization shall be LAKE PADGETT ESTATES RIDING CLUB, INC.

The rights of the organization supersede the rights of individual members. The organization has the right to make its own rules which then must be observed by all members. Should a conflict arise between the rights of a member and the right of the organization to do its business, the rights of the organization prevail.

The organization shall have a seal which shall be in the following form:

Article Two : Membership

Membership in this organization shall be open to all who indicate a desire to participate in riding club activities and who reside and own or rent real property in the area of Pasco County known as Lake Padgett Estates.

To be eligible for membership, in addition to the foregoing, a prospective member must own a horse. Membership will also extend to all members of the household.

To maintain membership in the corporation, a member must abide by the constitution , by-laws and all rules and regulations of the riding club.

Any person desiring membership in the corporation may make a written request to any officer/director.

Lake Padgett Estates Riding Club (LPERC) will conduct itself in a manner free from racial discrimination and will provide equal opportunity and treatment for all members irrespective of age, race, color, religion, sex or national origin.

All members are equal and their rights are equal. Those rights are:

1. to attend meetings
2. to make motions and speak in debate
3. to nominate
4. to vote
5. to hold office

A member may be removed when sufficient cause exists for such removal (i.e., failure to comply with LPERC Health Program or safety rules; failure to comply with dues schedule; failure to comply with providing basic care ) with the approval of two thirds of the voting households.

### Article Three : Meetings

The annual membership meeting of this organization shall be held on the 2nd Tuesday of November each and every year except if such day be a legal holiday. In that event, the annual meeting shall be on the 2nd Monday in November.

Regular meetings of the organization shall be held monthly on a day to be determined by the membership. No notice thereof shall be required.

A quorum of not less than 1/3 of the voting households shall be required at all special meetings called; and at such meetings, in order to carry the matters being voted upon, it shall be necessary that a majority of those present approve the actions then being voted upon.

A quorum of not less than 1/3 of the voting households shall be required for all annual membership meetings.

Special meetings of this organization may be called by the President when he deems it in the best interest of the organization or when he receives the request of not less than 20% of the voting membership or three members of the board of directors. Notices of such meetings shall be posted to all members on their tack room door at least three days before the scheduled date for such special meeting. Such notice shall state the reasons that such a meeting has been called, the business to be transacted at such a meeting, and by whom called.

No other business but that specified in the notice may be transacted at such special meeting without the unanimous consent of all present at such meeting.

The President or a majority of the board of directors may call a special meeting of the board of directors. No written notice thereof is required.

### Article Four : Voting

To be eligible to vote a member must be 18 years or older and all membership dues paid.

There will be one vote per household. Shared ownership of horses (i.e. spouses, siblings) will still be limited to one vote.

At all meetings, except for the election of officers/directors, all votes shall be by voice. The election of officers/directors will be by ballot.

All members entitled to vote shall be entitled to cast one vote per household for each officer/director who is seeking election. Absentee votes will be allowed for the election of officers only. Ballots must be obtained from the Secretary and submitted to any officer prior to the meeting.

All members entitled to vote and who are present may cast one vote per household for all questions on which a vote is taken.

The majority rules. The rule is basic to the democratic process. The minority has the right to be heard, but once a decision has been reached by a majority of the members present and voting, the minority must then respect and abide by the decision.

Silence is consent. Those members who do not vote agree to go along with the decision of the majority by their silence.

### Article Five : Board of Directors

The business of this organization shall be managed by a Board of Directors consisting of five members who shall also be officers of this organization. To be eligible for Board membership, a member must be 18 years or older and all membership dues paid.

The directors to be chosen for the ensuing term shall be elected at the annual meeting of this organization and they shall serve a term of one year.

The Board of Directors shall have the control and management of the affairs and business of this organization. Such Board of Directors shall act in the name of the organization when it shall be regularly convened by its chairman after due notice to all the directors of such meeting. The Board may act on behalf of the organization.

Three out of five members of the Board of Directors shall constitute a quorum.

Each director shall have one vote and such voting shall not be done by proxy.

Vacancies in the Board of Directors shall be filled by a vote of the majority of the remaining members of the Board of Directors for a period not to exceed two months, during which period an election by the general membership will be held to fill the vacancy.

The President of the organization, by virtue of his office, shall be Chairman of the Board of Directors.

A Director may be removed when sufficient cause exists for such removal. The Board of Directors may entertain charges against any director. A director may be represented by counsel upon any removal hearing. The Board of Directors shall adopt such rules as it may in its discretion consider necessary for the best interests of the organization for this hearing.

#### Article Six : Officers

The Officers of the organization shall be as follows:

President  
Vice President  
Secretary  
Treasurer  
Steward

To be eligible for office a member must be 18 years old or older and all membership dues paid.

The President shall preside at all meetings. He shall, by virtue of his office, be Chairman of the Board of Directors. He shall present at each annual meeting of the organization an annual report of the work of the organization. He shall see that all books, reports and certificates as required by law are properly kept or filed and may sign the checks of the organization.

The Vice President shall, in the event of the absence or inability of the President to exercise his office, become acting President of the organization with all the rights, privileges and powers as if he had been the duly elected President and may sign the checks of the organization.

The Secretary shall keep the minutes and records of the organization in appropriate books. It shall be his duty to file any certificates required by any statute, federal or state. He shall give and serve all notices to members of this organization. He shall be the official custodian of the records and seal of this organization. He shall present to the membership at any meetings any communications which shall be addressed to him as Secretary of the Organization. He shall attend to all correspondence of the organization and shall exercise all duties incident to the office of Secretary.

The Treasurer shall have the care and custody of all moneys belonging to the organization and shall be solely responsible for such moneys or securities of the organization. He shall cause to be deposited in a regular business bank or trust company the moneys of the organization, or, in his absence, the President. No special fund may be set aside that shall make it unnecessary for the Treasurer to sign the checks issued upon it. He shall render, at monthly meetings a written account of the finances of the organization and such report shall be physically fixed to the minutes of the Board of Directors of such meeting.

The Steward shall be responsible for overseeing the physical up-keep of the riding club facilities and shall supervise work days of the membership. He shall exercise all duties incident to the office of Steward and may sign the checks of the organization.

All Officers shall by virtue of their office be members of the Board of Directors. No officer shall by reason of his office be entitled to receive any salary or compensation, but nothing herein shall be construed to prevent an officer or director from receiving any compensation from the organization for duties other than as a director or officer.

#### Article Seven : Salaries

The Board of Directors shall hire and fix the compensation of any and all employees and or contractors which they in their discretion may determine to be necessary in the conduct of the business of the organization.

## Article Eight : Committees

All committees of this organization shall be appointed by the Board of Directors and their term of office shall be for a period of one year or less if sooner terminated by the action of the Board of Directors.

## Article Nine : Dues

The dues and all assessments and fees of this organization shall be established by the Board of Directors and may be changed in the Board's discretion from time to time.

## Article Ten : Budget

The Board of Directors shall prepare and submit to the annual meeting of the organization an annual budget for the management and operation of the stables area as well as a budget for the operation of the riding club. Once the budget is approved by the membership no further authorization for expenditures is required unless said expenditures represents a deviation of more than 20% of the total budget unless approved via vote in monthly or special meeting.

## Article Eleven : Membership Roll

The membership roll book shall be maintained by the Secretary. For purposes of voting, all membership dues must be paid in order for a person to be considered a voting member. For the purpose of quorum and voting privileges, the membership roll shall be closed one week prior to the time required for posting notices to members or prior to the date of the meeting at which business is transacted, if no notice is required.

## Article Twelve : Amendments

These By-Laws may be altered, amended, repealed or added to if a proposed change receives an affirmative vote of not less than a majority present. Proposed By-Law changes shall be submitted to the voting households, in writing, by the Board of Directors at least three days prior to being voted on at a regular or properly called meeting. Changes must be approved by at least two thirds of the voting households.

# **Lake Padgett Estates Riding Club,** **Inc.**

Rules and Regulations for Management  
of Lake Padgett Estates Stable Property

2004 Revision

# **Lake Padgett Estates Riding Club, Inc.**

## **Rules and Regulations for Management of the Stable Property 2004 Revision**

- \* Property owners and renters who reside in Lake Padgett Estates may utilize a stall subject to availability. Renters of homes in Lake Padgett Estates may utilize a stall subject to availability if property owners relinquish that right to the renter.
- \* Stalls are provided on a first come first served basis. A waiting list of dated requests is maintained by the LPERC Board. The request must include the prospective member's name, address and phone number.
- \* A maximum of two (2) stalls per family / household may be utilized by a club member. Members in good standing ( no outstanding debts to LPERC) may submit a written dated request for a second stall and will be added to the waiting list.
- \* As of April 2005 when a stall becomes available the prospective leasee will be notified and will have 6 months to put a horse on the property.
- \* When a stall becomes available the prospective member will be notified. The first and last month dues payment is due immediately to reserve the stall. An appointment must be made with an officer of the LPERC Board for a day and time to bring the horse on the property so that the LPERC Board member can approve the documentation by a veterinarian that all health care requirements of LPERC have been met 48 hours prior to the arrival of the horse onto LPE property. Also, at this time the board member will provide the new member with a copy of all rules and regulations, assign the member storage areas for tack and hay, provide a restroom key, and have the new member sign a release form and confirm that the new member has all other required paperwork on file.
- \* If a stall is vacated by a horse because of death or sale, the member utilizing the stall has thirty (30) days to decide if they will replace the horse. They must continue to pay dues on the stall.
- \* A member in good standing (no outstanding debts to LPERC) may submit a written dated request to change to a specific stall. A separate waiting list of such move requests will be maintained by the LPERC Board. When the requested stall becomes available the member will be notified and will have 72 hours to transfer the horse to the requested stall. The vacated stall must be cleaned and in good repair.
- \* Sub-leasing, subletting or subsequent renting of horses or stalls is not permitted. Long term "horse sitting" (more than 2 weeks) must be approved by the LPERC Board.
- \* No physical changes of any kind will be permitted to the stall or surrounding structures without board approval. Some examples are: portable fans, radios, or extra lights which all pose a fire hazard. Information on approved fans is available.
- \* Failure to pay monthly dues in a timely manner may result in the locking of the member's stall and tack room. All dues must be paid on or before each monthly meeting (2nd Tuesday) by cash or check. Partial payment of membership dues is not acceptable. Timely and subsequent action defined as: If a member is two (2) months behind, the

horse(s) will be removed from the stall and placed in the main turnout ring and tack room privileges will be removed. With the exception of: if both the delinquent member and all Board members set up a written signed formal agreement, which incorporates a payment plan and said member maintains such agreement.

\* Receipts for approved purchases should be given to the LPERC Treasurer for reimbursement. Seek approval from a board member before making purchase.

\* A discount on monthly dues is given to those who participate in the designated workday for the improvement of the stable area. A normal workday is four (4) hours. Rained out workdays may be replaced with approved assignments to club members who came to the rained out workday only. Workday credit is applied to the first stall dues only for the month following the workday date.

Example: Credit for March workday is applied to April dues.

## Use of Facilities

- \* Members in good standing will have the right of equal use of all stable areas and facilities.
- \* Members will abide by rules and regulations established for the management of stable property, including those posted on signs throughout the stable area and LPE-MSTU Rules for park properties.
- \* Every January members must submit a signed release for themselves and any one else who will come in contact with their horse. This includes family, friends, farrier, trainer or anyone else who will do such things as feed, clean stall, groom, lead, ride, wash, etc.
- \* Members will be responsible for the actions of themselves, their family members, and their guests while on stable property.
- \* Stall maintenance is the horse owners responsibility. Members will be held responsible for damages to stable property, by themselves, family members, guests, or animals. The property includes, but is not limited to the following: buildings, fences, stalls, tack storage rooms, plumbing (including hose and hose reels), electric wiring or fixtures, stalls, signs (including bulletin boards), trees and other plants or shrubs. Damages must be repaired to LPERC Board satisfaction or cost of repair/replacement will be charged to the member's monthly dues.
- \* Horses may be tied for grazing purposes, but ONLY to designated tie out posts. Horses may not be tied to trees or fences for any reason. Tie out areas must be cleaned within 24 hours by owner of horse.
- \* Stalls must be cleaned daily. Manure should be dumped on the top of the pile and within the white fence borders. Hay cleaned from stalls or storage areas should be put in empty feed bags or the trash cans.
- \* Wheelbarrows will be provided. Each barn may keep up to four (4) at their barn and they should be returned to the same barn after they are emptied. Wheelbarrows must be emptied after each use.
- \* Hay may only be fed in stalls. Hay may not be fed in tie out areas, riding rings, main turnout ring, or temporary corrals.
- \* Only residents of LPE, who have a signed release form on file with the LPERC Board may care for horses in the owner's absence.
- \* Each barn is responsible for taking their own trash cans to the road the night before trash day. Each barn will decide how to meet this responsibility.

## Safety

- \* To avoid serious injury, horses are not to be ridden under covered areas (inside the barns).
- \* Horses are not permitted to run loose or be left unattended except in stalls or main turnout ring.
- \* Horses may be left in the riding rings or the round pen ONLY when the owner is on the property. The main turnout ring is the only ring that the owner can turnout their horse and leave the property. Member must return their horse to the stall by 9pm to coincide with evening turnout schedule for assigned nights. It is open to everyone again by 9am
- \* Members may use portable / temporary electric fences for grazing while owner is on the property and for no more than two (2) hours if owner leaves the property. Electric must remain actively on when horses are in the corral. A maximum of two (2) horses are permitted at one time in each corral. Configuration of corral should be circular and no more than forty-five feet (45') in diameter. Quality of grass should be maintained as much as possible. Manure must be picked up when horses are returned to stall. Portable fences may not be left up overnight. At no time should horses be left in a temporary corral without electric power if it was designed to be used with power. Other temporary corrals must be approved by the LPERC Board. A temporary corral may be left standing without a horse while the owner is off the property for no more than 2 hours.
- \* Both a halter and lead rope must be used when leading horses.
- \* When riding on the stable property the following speed limits apply:  
in areas outside the riding ring and in the small riding ring,  
a walk, trot or a controlled canter  
riding at speed should be confined to the large riding ring
- \* NO DOGS are allowed in any of the LPE park properties.
- \* Children under the age of 12 (whether a member or not) must be accompanied by an adult.
- \* Only licensed motorized vehicles must be driven on the road only, unless approved for use in other areas by the LPERC Board
- \* No skates, skateboards, gopeds or mopeds.
- \* Bicycles should be parked in the bicycle racks provided.
- \* Hard hats must be worn while jumping. LPERC requires children under 10 wear safety helmet while riding.
- \* Smoking is not permitted on stable property.
- \* Ball sports, kite flying, and golf practice are prohibited on stable property.
- \* FIRST AID BOXES are located in the restrooms, tool room and Barn A. Members are requested to replace supplies used.

## **Welfare of Horses**

- \* Only horses which have met the minimum requirements of the LPERC Health Care Program will be stalled on LPE stable property.
- \* Members may not stall stallions on LPE stable property.
- \* Suckling foals will be permitted on the stable property with its mare. Colts who come on the property as a foal with its mare must be gelded (at an age to be determined by a veterinarian) if the owner wishes to stall it at LPE stables for longer than one year. At 2 years old a colt must be gelded or taken off the property.
- \* Ungelded / intact colts may not be turned out with mares.

## **Public Relations**

- \* Horses are not permitted on any MSTU park property except for the LPE stable area and the Recreational Trails.
- \* Horse owners are responsible for cleaning up manure dropped by horses while out of the stable area. (Not everyone considers it fertilizer.)

## **Enforcement**

- \* Rules and regulations for the management of the stable property are developed and enforced by the Board of LPERC, the MSTU, and Pasco County Parks and Recreation Division. Failure to comply with these rules and regulations may result in one or more of the following: written reprimand, termination of stall privileges, fines, loss of privilege to use MSTU park properties, or legal action.

## LPERC Health Care Program

- \* All horses will be immunized and wormed as mandated by LPERC.
- \* Initial treatment must be given by a licensed veterinarian. Owner must provide documentation of treatment signed by a veterinarian. Subsequent immunizations administered by owner must be in the presence of a LPERC Board member.
- \* New horses will only be allowed to be stalled on the LPE stable property with the following guidelines for admitting NEW horses:
  - 1) Health Certificate issued by a veterinarian confirming that the horse appears to be in good health
  - 2) Coggins test with negative results within the last six (6) months
  - 3) Strangles vaccine within the last 60 days, verified by veterinarian
  - 4) Flu, rhino, rabies within the schedule of existing horses, verified by veterinarian
  - 5) Worming within ten (10) days of arrival, verified by veterinarian
- \* Coggins tests are due in January regardless of the date of the last test. In no case shall a Coggins test exceed one (1) year.
- \* LPERC immunization schedule for all established horses:
  - January - Coggins, rhino, flu, worming
  - April - rhino, flu, worming
  - July - rhino, flu, rabies, worming
  - October - rhino, flu, wormingPaste worming may be replaced by a daily dewormer plus the required ivermectin worming twice a year to kill what the daily dewormer does not take care of.
- \* Currently these immunizations, although recommended by LPERC, are not required by LPERC and may be recommended by your veterinarian :
  - 1) tetanus
  - 2) encephalitis (Eastern, Western, and West Nile)
  - 3) strangles
  - 4) EPM
  - 5) Potomac horse fever
- \* Veterinary appointments following the above immunization schedule will be set up by LPERC Board members. Failure to comply with immunization schedule within 10 days of veterinarian appointment shall be cause for removal of the horse from LPE stable property.
- \* Failure for any reason to remove an animal that has been found to have a contagious disease or that has been improperly cared for to the extent that the animal's health is endangered, shall be cause for removal by the Pasco County Sheriff Department. All expenses are to be paid for by the horse owner.